



**Circuit Court  
Nineteenth Judicial Circuit  
Lake County, Illinois**

**STANDING ORDER REGARDING FINAL TRIAL CONFERENCE**

A. A final trial conference shall be scheduled at the time that a Supreme Court Rule 218 Case Management Order is entered.

B. The following final trial conference materials shall be provided to the Court in hard copy and to opposing counsel so that the Court receives these materials at least one week prior to the final trial conference date. Failure of the plaintiff to comply with this deadline may result in plaintiff's case being dismissed for want of prosecution. Failure of the defendant to comply with this deadline may result in defendant forfeiting its right to submit materials, and any materials submitted late may be stricken and not considered by the Court, at the Court's discretion.

- A statement of the case that includes the names of the attorneys and the parties they represent.
- Copies of all pre-marked, trial exhibits in tabbed, three ring binders.
- An exhibit list at the front of the binder describing the exhibit with columns labeled, "Offered", "Admitted by Stipulation", "Admitted", and "Refused".
- Copies of the witness lists which shall be e-filed before the final trial conference.
- Copies of the final pleadings.
- Copies of any stipulations which shall be e-filed before the final trial conference.
- Copies of any motions *in limine* which shall be e-filed before the final trial conference.
- If a jury demand was made copies of each party's proposed jury instructions.

C. The exhibit binders given to the Court are for the Court's use during trial. Counsel shall have a separate set of exhibits to be offered into evidence and made part of the Court record.

D. On the date of the final trial conference, trial counsel shall be present in court at 9:00 a.m. prepared to discuss settlement and proceed with the final trial conference.

Dated this 21<sup>st</sup> day of January 2025.

ENTER:

s/ Luis A. Berrones

Judge