



**Circuit Court**  
**Nineteenth Judicial Circuit**  
**Lake County, Illinois**

## **STANDING ORDER REGARDING DEFAULT MOTIONS**

- A. Motions for Default Judgment should be set at 9:00 a.m. on the uncontested call.
- B. The party moving for a default or default judgment shall send mail notice of the motion to the party sought to be defaulted, even if the party has not filed an appearance, and to all other parties in the case. The notice shall be directed to the last known address of the party to be defaulted.
- C. An Affidavit as to Military Service is required as to each party that is an individual that is to be defaulted.
- D. If a default order is entered, a subsequent prove-up date is usually set and the movant is required to send a copy of the default order including the prove-up date to the defaulted party, as well as to all other parties in the case. Proof of service of the default order must be filed on or before the prove-up date.
- E. In all actions in which a party seeks to prove-up an action in debt, courtesy copies of all papers required by standing order or statute to prove-up such action in debt shall be delivered to the Court 7 days (5 Court days) before the hearing date.

Dated this 21<sup>st</sup> day of January 2025.

ENTER:

/s/ Luis A. Berrones  
Judge