



**Circuit Court
Nineteenth Judicial Circuit
Lake County, Illinois**

STANDING ORDER REGARDING PRE-TRIAL SETTLEMENT CONFERENCES

A. In all pre-trial settlement conferences the attorney responsible for the trial of the case shall appear with the party on the date of the scheduled settlement conference.

B. A party may participate or be available by telephone only if the Court has approved participation by telephone before the date of the settlement conference.

C. One week before the settlement conference each party shall provide to the Court a pretrial memorandum that:

- Outlines the facts of the case;
- Identifies all unresolved issues; and
- Discloses the status of any settlement discussions.

D. In the event the parties settle the case before the pre-trial settlement conference or trial, the attorney representing the plaintiff or the *pro se* plaintiff shall notify the Court that the case settled.

Dated this 1st day of August, 2024.

ENTER:

/s/ Stacey L. Seneczko
Judge