



The Chambers of  
**Mark L. Levitt**  
Chief Judge

**18 North County Street**  
**Waukegan, Illinois 60085**  
**847-377-3600**

**CIRCUIT COURT NINETEENTH  
JUDICIAL CIRCUIT LAKE  
COUNTY, ILLINOIS**

**MARRIAGE BY A JUDGE**  
**Effective December 20, 2022**

**Step One: Obtain a marriage license from the Lake County Clerk's Office**

- A marriage license must be obtained from the Lake County Clerk's Office (18 N. County Street, Waukegan, 1st Floor). Please visit the Lake County Clerk's website at [www.LakeCountyClerk.info](http://www.LakeCountyClerk.info) for a list of requirements and office hour information.

**Step Two: Pay the fee to the Clerk of the Circuit Court.**

- Visit the Clerk of the Circuit Court's Office to pay the \$10 fee (cash only) the day the marriage license is issued.

**In-person wedding ceremonies- daily, except Court holidays:**

- On the day of the wedding, **Monday through Friday**, arrive at the Courthouse North entrance (18 N. County Street, Waukegan, IL) at 2:00 pm and report to 1<sup>st</sup> Floor Court Administration for a Courtroom assignment. On **Saturday or Sunday**, arrive at the Courthouse Tower entrance (301 Washington Street, Waukegan, IL) by 9:00 am and check-in with Court Security for directions to the appropriate Courtroom.
- **Bring the marriage license with you on the day of the wedding as the judge must sign it.** After the ceremony, the judge will arrange for the marriage license to be properly recorded by the Lake County Clerk and it will be mailed to the address provided by the parties for the record.