

STATE OF ILLINOIS

NINETEENTH JUDICIAL CIRCUIT



Lake County, Illinois

MICHAEL G. NERHEIM
CIRCUIT JUDGE

Lake County Courthouse
18 North County Street
Waukegan, Illinois 60085-4359
Phone: 847.377.3600
TDD: 847.360.2975

April 17, 2024

Instructions for Application for Approval to Serve as a Member of the Family Approved Mediators List pursuant to Local Court Rule 4-3.19

These instructions and the attached application are for use by qualified attorneys and non-attorneys in connection with the Nineteenth Judicial Circuit Court's Local Court Rule 4-3.19 regarding the Family Mediation Program. If you are interested in being added to the Mediator list, you must submit all documents listed below by **May 31, 2024**. NOTE: YOUR NAME WILL NOT BE INCLUDED ON THE MEDIATORS LIST UNTIL 2026 IF YOU FAIL TO SUBMIT YOUR APPLICATION IN A TIMELY MANNER - NO EXCEPTIONS.

Please submit the following by May 31, 2024:

Mediators Renewing Application

1. Mediator Application
2. Current State of Illinois Professional License
3. Current liability insurance covering mediation
4. Documentation of completion of 10 hours of Continuing Legal Education (CLE) credits in the past 2 years

New Applicants

1. Mediator Application
2. 40 hours mediation training certificate (including Continuing Legal Education (CLE) credits)
3. Current liability insurance covering mediation
4. Current insurance information

If you are renewing your application as a mediator, you are required by Local Court Rule 4-3.19 (E) (7) to volunteer twice annually to remain on this mediation list. The link to register for C-401 mediations is <https://signup.com/go/TbMYscz>. I strongly encourage you to sign up for mediation dates immediately to comply with the Local Court Rule. Please contact the Family Judicial Assistant if help is needed.

Individuals interested in being approved as a member of the list should send a completed application form and all attachments required by the application and the Nineteenth Judicial Circuit Court's Local Court Rule. Please only email the Family Judicial Assistant Cherae Jackson (FamilyJA@lakecountyil.gov) the documentation listed above to expedite the process. Call 847-377-3634 if you have any questions.

The application will be forwarded to the Presiding Judge. Court Administration will contact you to arrange an interview if needed. Please refer to the Local Court Rules of the Nineteenth Judicial Circuit website [http://19thcircuitcourt.state.il.us/2002/Part-300-Family-Law-Cases#4-3.19](http://19thcircircuitcourt.state.il.us/2002/Part-300-Family-Law-Cases#4-3.19) for the most current requirements.

Sincerely,



Michael G. Nerheim
Presiding Judge Family Division