



**Circuit Court
Nineteenth Judicial Circuit
Lake County, Illinois**

Standing Order Regarding Courtroom T-110

In the exercise of the court's inherent power to provide for the orderly disposition of pretrial and trial proceedings, and pursuant to Administrative Order 22-10, IT IS HEREBY ORDERED:

Virtual and In-Person Appearances:

Unless otherwise ordered by the court, defendants, witnesses, and attorneys **must** appear in person for all trials and contested evidentiary hearings, including for hearings on motions to suppress, petitions to rescind statutory summary suspension, and petitions for revocation. Defendants and attorneys **must** appear in person for change of plea and sentencing hearings. Requests to hold any such matter remotely must be made to the court at the time the hearing date is scheduled. *This provision applies to prospectively set court dates; previously scheduled pretrial conference and petition to rescind hearing dates will remain remote.*

Unless otherwise ordered by the court, defendants, witnesses, and attorneys **may** appear for all other court dates via the Zoom remote platform. This includes arraignments, trial priority conferences, legal hearings with argument only, status dates, and other non-evidentiary proceedings. Defendants in custody **may** appear remotely for change of plea and sentencing hearings. Defendants, witnesses, and attorneys **may** appear in person for any scheduled court date. Generally, cases with parties present in the courtroom will be addressed first, followed by remote proceedings.

Pretrial Conference Dates:

It is the court's hope that pretrial conference dates will efficiently advance the parties to trial or other resolution of the case. In order to prevent unnecessary court appearances, the parties may submit a joint request to re-set a pretrial conference date by emailing a proposed order to ct110@lakecountyil.gov and copying all counsel of record. The proposed date must be no more than three weeks later than the scheduled pretrial

conference date. If the parties seek a longer continuance, they must appear before the court. No request to reset a hearing or trial date will be considered without appearance. The proposed order must be filed **not less than two days** before the scheduled pretrial conference date. If the parties do not receive an order re-setting the pretrial conference prior to the scheduled date, they must appear as previously scheduled.

Plea Documents:

All plea paperwork for remote court proceedings (custodial defendants and cases set for remote appearance with the court's approval) must be submitted to the court via electronic mail **not less than three days** before the scheduled pretrial conference date, with opposing counsel copied on the email. No pleas will be accepted unless the paperwork is timely submitted.

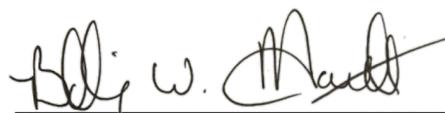
Plea paperwork need not be submitted in advance for in-person proceedings. It is the court's preference that counsel for the defendant supply five copies of typed plea documents, as they are more legible than the carbon-copy forms available in court.

Pretrial Motions:

All pretrial motions, including motions to suppress or dismiss, must be filed by the date(s) set by the court. Notice of Service shall be given in the manner and to the persons described in Supreme Court Rule 11, Supreme Court Rule 12, and as provided for under Chapter 2 of the Local Court Rules. Courtesy copies of all motions are to be sent to the court via electronic mail to ct110@lakecountyil.gov within three days of filing, with opposing counsel copied on the email.

Motion for Waiver of Fees:

Motions for Waiver of Fees must include supporting documentation, including pay stubs, tax returns, or similar evidence. Confirmation of LINK benefits is available at: <https://ebt-link.illinois.gov/ilebtclient/login.recip>



BOLLING W. HAXALL
Associate Judge

Dated at Waukegan, Illinois
this 9th day of May 2022.