



**Circuit Court  
Nineteenth Judicial Circuit  
Lake County, Illinois**

**STANDING ORDER REGARDING FINAL TRIAL CONFERENCE**

A. A final trial conference shall be scheduled at 9:00 a.m. on the Friday at least one week before the scheduled Monday trial date or evidentiary hearing.

B. On the date of the final trial conference counsel shall be present in court at 9:00 a.m. prepared to tender the following to all counsel and the Court:

- Copies of all pre-marked, trial exhibits in a tabbed, three ring binder.
- An exhibit list at the front of the binder describing the exhibit with columns labeled, "Offered", "Admitted by Stipulation", "Admitted", and "Refused".
- Copies of the witness lists which shall be e-filed before the final conference.
- Copies of the final pleadings.
- Copies of any stipulations which shall be e-filed before the final trial conference.
- Copies of any motions *in limine* which shall be e-filed before the final trial conference.
- If a jury demand was made copies of each parties' proposed jury instructions.

C. The exhibit binders given to the Court are for the Court's use during trial. Counsel shall have a separate set of exhibits to be offered into evidence and made part of the court record.

Dated this 7<sup>th</sup> Day of February, 2022.

ENTER:

/s/ Janelle K. Christensen  
Judge