

**Title:** Criminal Justice Research Intern  
**Division:** Core Support Services, Nineteenth Judicial Circuit of Lake County, Illinois  
**Overview:** Core Support Services Intern

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As a criminal justice research intern in Court Administration you will gain the knowledge and experience of working in a judicial administrative environment. You may assist the Core Support Units in Court Administration with researching grant opportunities and innovative programs, writing reports, conducting services assessments and studies, statistical analyses, performance measurement and evaluation research, designing databases and data collection. You will also gain knowledge of the behind-the-scenes functioning of a court environment.

The general requirements for being an intern in Court Administration as similar to those in the other divisions. Senior or graduate level business, judicial, and public administration majors are encouraged to apply, as well as those students in the social sciences.

**Training:**

Agency and Division Orientation sessions are required. On-the-job training will be provided by trained staff. Additional training opportunities may be available through the Court Services Division.

**Supervisor:**

Assigned Staff Person.

**Supervision:**

Ongoing supervision will be provided by an assigned staff person with consultation available from an immediate supervisor and/or the Internship Coordinator.

**Commitment:**

Preferred is a full semester of 13 weeks scheduled at 40 hours per week or a minimum of 500 hours. This is an unpaid position with no benefits or travel reimbursement.

**Evaluation:**

Evaluations will take place on a regularly scheduled basis as Department and/or college/university requirements dictate. Consultation will be available from the immediate supervisor and/or the Internship Coordinator.