

## Center for Self-Representation Staff

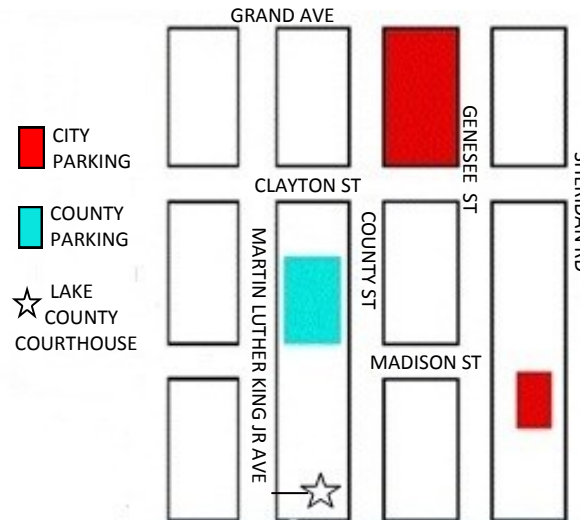
### CAN:

- ✓ Refer you to Center resources and other sources of information.
- ✓ Direct you to available forms, examples, and other court related information.
- ✓ Assist you in using public access computers.
- ✓ Answer **basic** procedural questions.

### CANNOT:

- ✓ **GIVE LEGAL ADVICE.**
- ✓ Draft or prepare your legal documents.
- ✓ Review documents or forms for accuracy.
- ✓ Go to court with you.
- ✓ Represent you in any legal matter.

## How to Find the Center for Self-Representation



### Center for Self-Representation

Located in:

**William D. Block  
Memorial Law Library**  
Lake County Courthouse  
18 North County Street  
Waukegan, Illinois 60085

847.377.2800

<http://19thcircuitcourt.state.il.us>

## Nineteenth Judicial Circuit Center for Self-Representation

### Helping You Help Yourself



### SERVICES AVAILABLE

User-Friendly Forms & Instructions

Staff Assistance

Self-Help Website

Public Access to Computers

Legal Research Materials

Procedural Information

Please note staff are not licensed attorneys and cannot give legal advice.

## What is the Center for Self Representation?

The Center for Self-Representation offers information, forms, and other assistance for people who want to represent themselves in court.

## Who can benefit from the Center's services?

People who can benefit from the Center's services are people who want or need to represent themselves in a court case. These individuals are often referred to as "pro se". The Center for Self-Representation services are helpful if you are the person who wants to file a case, and you need information about how to do so. Our services are helpful if you are being sued and need information about how to defend yourself pro se. Representing yourself can be challenging and proper legal representation by a licensed attorney is encouraged whenever possible.

## Where is the Center for Self-Representation?

The Center for Self-Representation is located in the William D. Block Memorial Law Library. The library is in the main lobby of the Lake County Courthouse, 18 North County Street, Waukegan, Illinois, 60085.

## When is the Center open?

The Center for Self-Representation is open Monday through Friday from 8:00 A.M. until 5:00 P.M. The Center is closed during the following holidays, unless otherwise posted:

New Year's Day  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day and day after  
Christmas Eve  
Christmas Day

Much of the Center for Self-Representation information is available online at:  
<http://19thcircuitcourt.state.il.us>

## Fees and Charges

There are fees associated with the following:

- ✓ Photocopies
- ✓ Printer usage
- ✓ Fax Service

## What services are available through the Center?

**Professional Staffing**—The Center has professional staff available to help users find information about how to represent themselves in a court case, pro se. The staff **cannot** give legal advice.

**Procedural information**—The Center offers information about the steps you need to take to represent yourself in a court case pro se.

**User-friendly forms and examples**—The forms and examples available through the Center have been written to make it easier for individuals to represent themselves. Paper copies of the forms and examples are available at the Center, and may be e-mailed by request.

**Public Access to Computers**—Located within the Center are computers for use by the public. The computers have internet access, and have useful programs that can help patrons with the preparation of documents.

**Legal Research Materials**—Legal research materials are available through the Center at the Law Library. These resources include statute books, case law, local court rules, and access to online legal research tools.

**Center for Self-Representation's Website**—The Center for Self-Representation's website, <http://19thcircuitcourt.state.il.us> provides remote access to information that will help you help yourself in a court case. The website includes links to court information and other law-related sites.

**The website does not provide legal advice.**