



procedure(s). Any in-person court appearance will take place only by order of the court.

3. **CONTENTS OF THE NOTICE AND MOTIONS.** Until further order of this court, any notice or motion placed on any Criminal Division call shall contain the following language: “Parties wishing to attend presentment of this motion shall not appear in person in the courtroom unless specially ordered to do so by the court”. The proceeding will be conducted by Zoom video and telephone conferencing. A Zoom link for this court call will be listed by courtroom, date and time at: <https://19thcircuitcourt.state.il.us/2163/Remote-Court-Hearings>.
4. **ZOOM LINK.** There will be a Zoom link for each morning and/or afternoon court session. Even if your case is scheduled at a later time than the initial start time of your court call, you can enter the court session at your scheduled time using the link in paragraph 3.
5. **AGREED ORDERS.** Agreed orders may be presented to the assigned Judge for their consideration by emailing the agreed order to the judge’s courtroom email address listed in the below table. Agreed orders need not be given a court date. The assigned Judge will enter the agreed order, if approved. For any agreed order to be given consideration by the assigned Judge, both the prosecution and the defense shall be included on any electronic transmission to the court. Failure to do so will result in the rejection of the agreed order.

C-206	<a href="mailto:CC206@lakecountyil.gov">CC206@lakecountyil.gov</a>	Judge Johnson
C-207	<a href="mailto:CC207@lakecountyil.gov">CC207@lakecountyil.gov</a>	Judge Collins
C-405	<a href="mailto:CC405@lakecountyil.gov">CC405@lakecountyil.gov</a>	Judge Slavin
T-020	<a href="mailto:CT020@lakecountyil.gov">CT020@lakecountyil.gov</a>	Judge Novak
T-120	<a href="mailto:T120@lakecountyil.gov">T120@lakecountyil.gov</a>	Judge Potkonjak
T-121	<a href="mailto:T121@lakecountyil.gov">T121@lakecountyil.gov</a>	Judge Rozenberg
T-510	<a href="mailto:CT510@lakecountyil.gov">CT510@lakecountyil.gov</a>	Judge Fix
T-511	<a href="mailto:CT511@lakecountyil.gov">CT511@lakecountyil.gov</a>	Judge Mathews
T-512	<a href="mailto:CT512@lakecountyil.gov">CT512@lakecountyil.gov</a>	Judge Smith
T-610	<a href="mailto:CT610@lakecountyil.gov">CT610@lakecountyil.gov</a>	Judge Booras
T-611	<a href="mailto:CT611@lakecountyil.gov">CT611@lakecountyil.gov</a>	Judge Stride
T-612	<a href="mailto:CT612@lakecountyil.gov">CT612@lakecountyil.gov</a>	Judge Shanes
T-710	<a href="mailto:CT710@lakecountyil.gov">CT710@lakecountyil.gov</a>	Judge Rossetti
T-711	<a href="mailto:CT711@lakecountyil.gov">CT711@lakecountyil.gov</a>	Judge Bishop
T-712	<a href="mailto:CT712@lakecountyil.gov">CT712@lakecountyil.gov</a>	Judge Levitt
T-812	<a href="mailto:CT812@lakecountyil.gov">CT812@lakecountyil.gov</a>	Judge Strickland
North Branch	<a href="mailto:NorthBranch@lakecountyil.gov">NorthBranch@lakecountyil.gov</a>	

Park City A	<a href="mailto:ParkCityA@lakecountyiil.gov">ParkCityA@lakecountyiil.gov</a>	Judge Haxall
Mundelein	<a href="mailto:Mundelein@lakecountyiil.gov">Mundelein@lakecountyiil.gov</a>	Judge Kennedy

- 6. PLEA AGREEMENTS.** All negotiated plea agreements shall be presented before the assigned judge on their scheduled day. All paperwork SHALL be submitted to the courtroom email listed above 3 business days prior to the court date. (If this procedure is not followed, the plea will not go forward.)
- 7. COURT FORMS.** All necessary forms will be available in PDF fillable format and will be available at the Nineteenth Judicial Circuit website, the Circuit Court of Lake County website, or the Lake County Bar Association website. Forms can also be accessed by clicking on the following link:  
  
<http://19thcircuitcourt.state.il.us/1256/Court-Forms>
- 8. PUBLIC DEFENDER.** The Lake County Public Defender's Office will be appointed to all unrepresented defendants prior to the Bond Hearing. These appointments are for the purpose of the Bond hearing only and will terminate immediately.
- 9. TRIALS.** Trials may proceed if the Court determines proper distancing and facilities allow the trial to proceed safely. Trials that cannot proceed safely will be continued. Such continuances shall be excluded from speedy trial computations contained in section 103-5 of the Code of Criminal Procedure of 1963 (725 ILCS 5/103-5 (West 2018)). Statutory time restrictions in section 103-5 of the Code of Criminal Procedure of 1963 shall be tolled until further order of this Court. This provision also applies when a trial is delayed when the court determines proper distancing and facilities limitations prevent the trial from proceeding safely. The judge in the case must find that such limitations necessitated the delay and shall make a record thereof.
- 10. PLEAS BY AFFIDAVIT.** Pursuant to 625 ILCS 5/6-601 and 735 ILCS 5/1-109, all statutorily permitted petty offenses can be resolved by the filing of the following forms and documents:
- a. An Affidavit form which can be located at:  
<http://19thcircuitcourt.state.il.us/1256/Court-Forms>
  - b. A Waiver of Trial form;
  - c. A Waiver of Right to be Physically Present form.
  - d. A separate order listing all terms and conditions of the fully negotiated plea; and an accurate Financial Sentencing Order and Cost sheet.

Any plea by Affidavit presented without those items will be rejected as incomplete. Pleas by Affidavit do not require a court date. Pleas by Affidavit may be presented to the court in the same fashion as an Agreed Order, provided both the defense and prosecution are included on any electronic transmission of the agreed order to the Court. Failure to do so will result in the rejection of the agreed order.

Dated this 23<sup>rd</sup> day of April, 2021.

ENTERED:

A handwritten signature in cursive script, appearing to read "Diane E. Winter", is written above a horizontal line.

DIANE E. WINTER,  
Chief Judge